



# REAY PRIMARY SCHOOL

## Reay school policies support our aims

- *offer a breadth of experiences to all children inside and outside school*
- *reach the highest standards across the curriculum*
- *build self esteem*
- *develop social and emotional intelligence*
- *demonstrate a quality of leadership which embodies inclusion and respect*

## CHARGING AND REMISSION POLICY

### 1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### 2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. In some circumstances the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - school trips abroad;
  - musical events;
  - Residential school trips.

### 3 Residential visits/trips

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses.

However, we do charge to cover the costs of board and lodging in an overnight trips, although pupils who qualify for the Pupil Premium are expected to pay half of the full charge.

If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

**4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 Music exams provided by an external organisation will be charged at cost price.

**5 Swimming**


The school organises swimming lessons for all children in Key Stage 2 and Year 2 in KS1. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their child/ren to take part.

**6 After School Clubs**

The school offers additional learning opportunities after school. External coaches, who are not members of the school staff and staff members, run these sessions. We make a small charge for these sessions. Children who are in receipt of free school meals are entitled to attend one after school club per week free of charge.

**Monitoring and review**

This policy will be reviewed by the Headteacher and reported to the Resources committee in 3-year-cycle, or earlier if necessary. Any changes and or amendments will be reported to the Full Governing Body (FGB).

<p><b>Date agreed by FGB/Resources Committee/Headteacher</b></p> <p>14<sup>th</sup> May 2019</p>	<p><b>Signature of Chair of FGB/ Chair of Resources Committee/Headteacher</b></p> 
<p><b>Date agreed for review</b></p> <p>May 2022</p>	<p><b>Frequency of Review</b></p> <p>Annual/Bi-annual/ Three-year cycle</p>
<p><b>Responsibility for Review</b></p> <p>Resources Committee /Headteacher</p>	