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Online Home Learning Guidelines for Pupils

I want to stay safe online and I know that anything I do on the computer, phone, tablet or internet may be seen by someone else.
I will:

- only open pages which my parent, carer or teacher has said are okay
- talk to my parent, carer or teacher before using anything on the Internet that I'm unsure about
- tell my parent, carer or teacher if anything makes me feel scared or uncomfortable
- make sure all the messages I send and comments I leave are polite and positive
- tell my parent, carer or teacher if I get a nasty message or something makes me feel uncomfortable, and do not reply
- not give my phone number or address to anyone online.
- not tell people about myself online (I will not tell them my name, anything about where I live or where I go to school, names of clubs I attend)
- not upload photographs of myself onto the computer or internet without my parent or carer's permission
- keep any passwords I have private
- only speak to people I know online and on the phone
- never agree to share photos, phone, video call or meet a stranger
- always make sure my parent/carer knows who I am talking to or messaging

Google Classroom
When using Google Classroom, the teacher may let pupils comment, or they may have turned comments off

- If you are allowed to comment you must remember our learning on online behaviour - you are polite and positive and comments should be related to your learning
- Remember - teachers can see exactly who posts what on Google Classroom.
- If your teacher wants you to create a post, for example taking a picture of your
- Home Learning Project, they will enable you to create posts for that time.
- If you are posting photos of your learning, please remember to do so safely – remember to always check with your parent/carer before uploading a photo, and try to make sure your photo is of the learning
- All pupils must be suitably dressed and in a suitable location

UNACCEPTABLE USE

Examples of unacceptable use include, but are not limited to:

- Creating or sending any messages or comments that might upset other people
- Using another person's username and password e.g. to access a device or website
- Looking at, or changing work that belongs to other people without their permission
- Wasting time or resources on school computers.
- Sharing pictures or making video calls without checking with your parent/carer

We want to ensure that online learning is a positive experience for everyone and by following the rules we can be safe online.