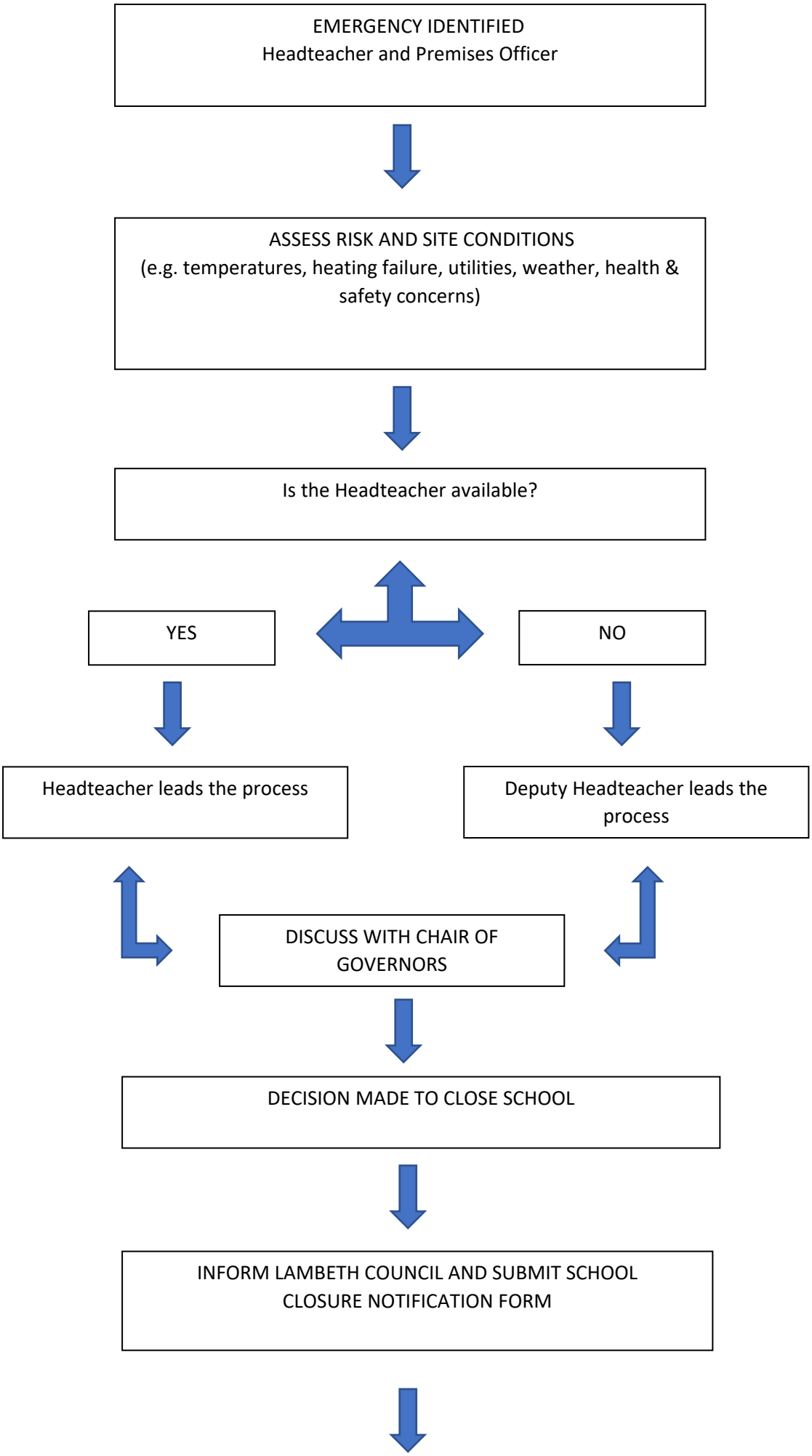
Reay Primary School – Emergency School Closure Flow Chart



SCHOOL OFFICE ACTIONS

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Send Texts and Emails to Parents/Carers

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Update School Website

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School office to send out a Google Form for FSM pupils

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SLT inform all school staff

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Home learning prepared and shared with families

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PREMISES TEAM CONTINUES SITE CHECKS
(including temperatures and site safety checks)

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School office send regular updates to Parents/Carers

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School reopens when safe to do so